

PRESENT PERFECT

Use the present perfect to connect actions in the past with actions in the present

HOW TO USE

Subject + has/have (not) + past participle .
Has/have (not) + subject + past participle ?
Wh-word + has/have (not) + subject + past participle ?

WHEN TO USE

- For an action or situation that started in the past and continues in the present. *I have worked for this company since 1989. (I still do.)*
- For an action performed during a period of time that has not yet finished. *Tom has visited three clients this week. (The week isn't over yet.)*
- For a repeated action that happened during an unspecified period between some time in the past and now. *Mary has been to the conference in Milan five times.*
- For an action or experience that happened when the time is either unknown or not important. *Yes, I've read the report.*

WHEN NOT TO USE

Do not use the present perfect tense for completed actions:

- ✓ *I started this business fifteen years ago.*
- ✗ *I have started this business fifteen years ago.*

